

Volunteer Role Description: Events and Activity Volunteer

We are looking for friendly and enthusiastic volunteers to support our English Conversation Club at Weymouth Library and Learning Centre. This is a fantastic opportunity to make a real difference in our community by helping people practice and improve their English-speaking skills in a relaxed and supportive environment.

Description	<p>Chatting: Engage in casual conversations with participants to help them improve their English-speaking skills.</p> <p>Encouraging: Create a welcoming atmosphere where everyone feels comfortable to speak up and participate.</p> <p>Supporting: Assist the library with any tasks that help the sessions run smoothly.</p> <p>Listening: Be patient and attentive, offering gentle corrections and guidance as needed.</p> <p>Opportunities: to promote all aspects of library resources and activities</p>
Skills & Experience	<ul style="list-style-type: none"> • friendly and approachable • able to communicate with customers of all ages • well organise, reliable and punctual • calm under pressure. • committed to providing good customer care • passionate about helping others and making a positive impact in the community
Training	<p>Dorset Library Service will be responsible for welcoming the volunteer into the library, providing an induction and orientation around the library, health and safety training and training for the specific task.</p>
Supervisor	<p>The Team Leader is the main contact person for the volunteer. There will be a customer advisor (libraries) who will support the volunteer on a shift by shift basis</p>
Review date	<p>All volunteer placements are subject to a review which usually takes place after 3/4 sessions, depending on the frequency. This is to ensure the volunteer and activities are properly matched.</p>

