**Trees**

The Terms and Conditions that apply are: -

The initial lease is for five years from the date of placing the memorial plaque in the Garden, with an option to renew for a further five years at the conclusion of the initial Lease. The Lease can continue to be renewed by whatever period is in existence at the time of the contract expiry date. Only the registered lease holder may apply for an extension, or any changes to the plaque. Please contact the Bereavement Office if the Lease holder passes away and or the Lease holder decides to transfer to another person.

At the conclusion of the Lease the Lease Holder will be contacted at the last given address. It is the Lease Holder’s responsibility to inform the Bereavement Services Office if they change addresses. If the Lease is not renewed, the plaque will be removed from the Garden and retained for 3 months in the Crematorium office, from where it can be collected if required.

The Trees and the Gardens remain the property of the Council and the Lease Holder has no rights regarding them. The Council reserves the right to replace a Tree for any reason.

We ask that you are respectful of the special nature of the area and do not leave vases - glass, plastic or porcelain pottery, nor place shingle o edging at the base of the tree. This poses an issue for other visitors and Gardener whilst operating machinery.

You may add winter and summer bedding plants at the base of the tree and Ashes maybe strewn on the grass around the tree.

Lease Holders will be notified once a plaque has been positioned with the Tree.

The fee for an initial five-year contract is listed in our current price list.

Replacement or additional plaques commemorating two persons are available. The contract date will be from the placement of the original plaque

I have completed the inscription guide box and confirm that all details and spellings are correct. I agree to abide by the Terms & Conditions outlined above. I agree to pay the full amount for the lease agreement and understand that my order will not proceed until payment has been made.

Signed

Date

Please print full name (Mr, Mrs, Miss, Ms)

Address

Postcode